uniFLOW
online
express

Control Access. Control Cost.

{ **Secure** Authentication,

Scanning and Accounting }
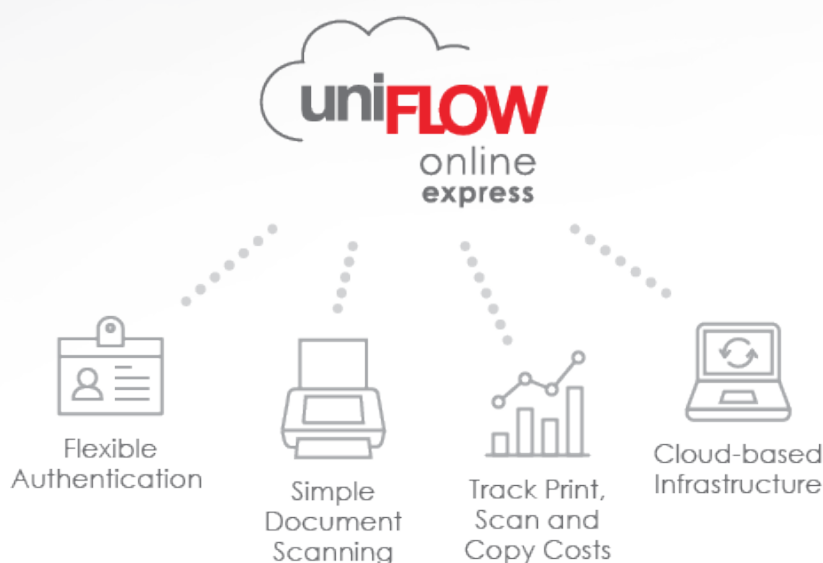
How to add Value to
your Canon Devices

Designed to boost productivity in the office, Canon multifunctional devices and printers offer organizations of all sizes a wide range of impressive devices built on an intelligent platform to support and complement every stage of the document lifecycle. To further enhance device capabilities and add value, uniFLOW Online Express can help you to increase office productivity and control costs and access to your equipment.

Added Value with
uniFLOW Online Express

uniFLOW Online Express is an easy to configure, secure, cloud-based authentication, scanning and accounting solution suitable for organizations who do not want to invest in or manage local servers. It is based on uniFLOW Online which has evolved to take maximum advantage of the Microsoft Azure™ cloud platform. The solution aims to increase security and productivity whilst enabling central control of all scanning and copying processes.

- **Increase device security:** By providing secure access to devices, uniFLOW Online Express can prevent unauthorized access to devices to guarantee document confidentiality.
- **Increase office productivity** Employee productivity can be increased by providing simple scan functionalities so users can scan documents directly to their personal email address or Google Drive™.
- **Control and reduce costs:** With uniFLOW Online Express administrators can track and assess printing, copying, fax and scanning costs directly in the cloud then allocate these to individual users.

Flexible Authentication

Simple Document Scanning

Track Print, Scan and Copy Costs

Cloud-based Infrastructure

Added Functionality with
uniFLOW Online Express

{ **Flexible** Authentication }

The Universal Login Manager is pre-installed on the Canon device and secures the device against unauthorized access and usage which protects your documents. To gain access to devices, users simply authenticate using their company proximity card or by entering a PIN code.

{ **Simple** Document **Scanning** }

With uniFLOW Online Express users can scan documents directly from any connected Canon imageRUNNER ADVANCE. The lean and intuitive user interface plus the secure 'Scan to Myself' and 'Scan to Google Drive' workflows help to bring about immediate gains in productivity.

{ **Track** Print, Scan and Copy **Costs** }

uniFLOW Online Express allows administrators to track the organization's printing, copying, faxing and scanning costs which facilitates correct cost allocation to individual users. The dashboard displays an overview of the organization's print, scan and copy environment and different reports can be created to give detailed user, device and sampling summaries.

{ **Cloud-based** Infrastructure }

uniFLOW Online Express' innovative technology means there is no requirement for a local server. All configuration and management of the system occurs in the cloud, providing administrators with online reporting tools and dashboards.

Immediate
Benefits

{ **Prevent Unauthorized Use** of the Device }

uniFLOW Online Express enables administrators to allow access to Canon printers to authorized users only. This avoids data breaches and misuse because the device is locked so print, scan, copy and fax functionalities are unavailable to unauthorized visitors or employees.
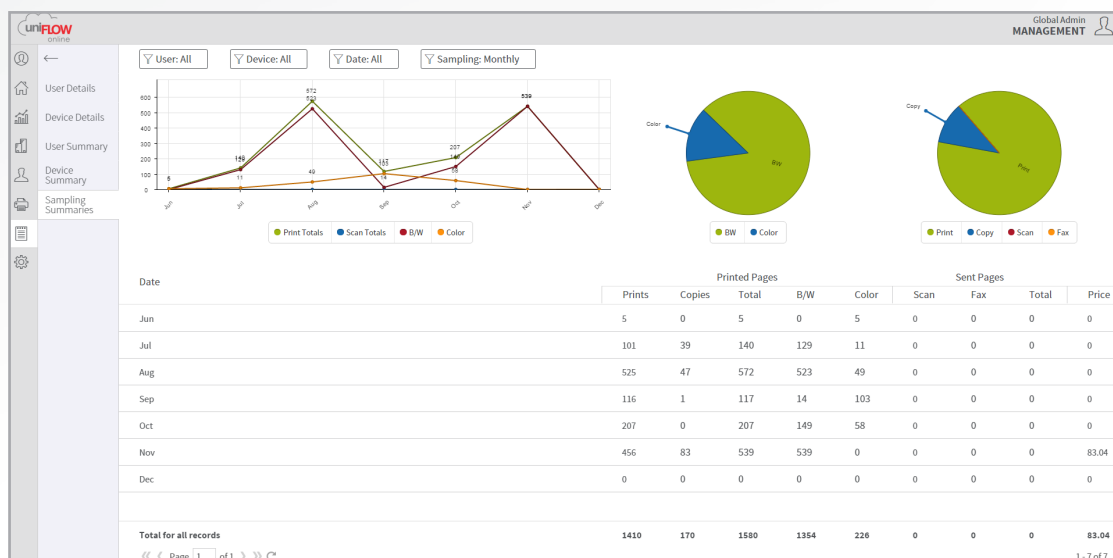
{ **Improve** Office **Productivity** }

uniFLOW Online Express simplifies document scanning on Canon imageRUNNER ADVANCE devices significantly. The convenient user interface allows an easy upload of document scans direct to the user or the user's Google Drive account.

{ **Gain Control** over Costs }

uniFLOW Online Express helps administrators gain complete control of printing, copying, scanning and faxing activities. It can highlight users' expenditure and areas where costs could be reduced. Thanks to its unique technology, immediate financial benefits are realized as local servers are not required and the burden on IT departments is reduced.
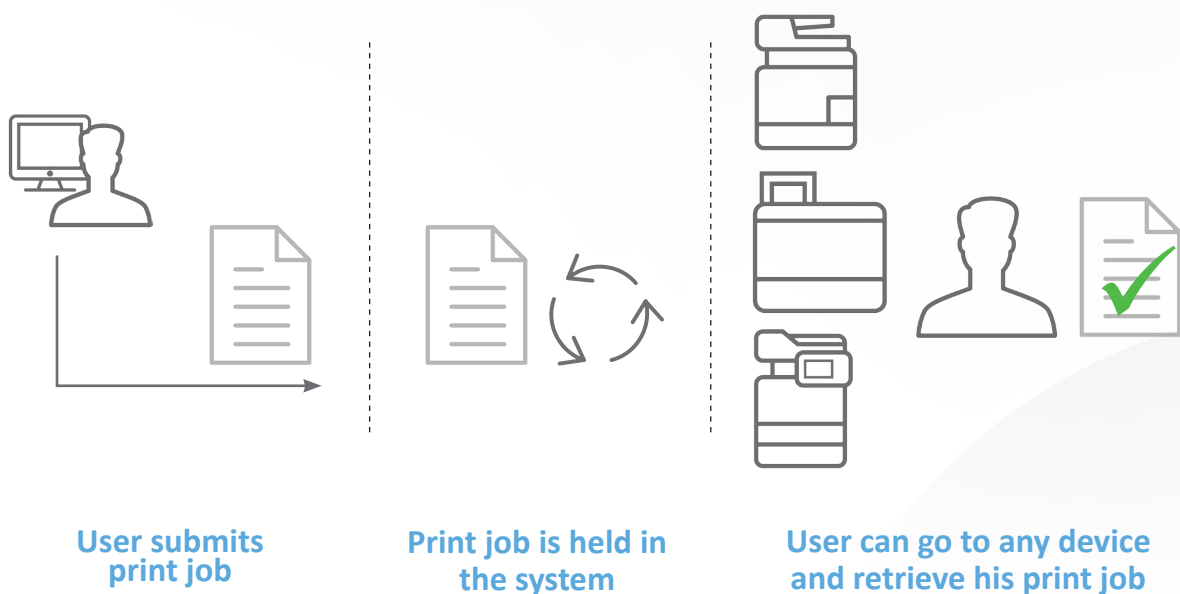

Date	Printed Pages					Sent Pages			
	Prints	Copies	Total	B/W	Color	Scan	Fax	Total	Price
Jun	5	0	5	0	5	0	0	0	0
Jul	101	39	140	129	11	0	0	0	0
Aug	525	47	572	523	49	0	0	0	0
Sep	116	1	117	14	103	0	0	0	0
Oct	207	0	207	149	58	0	0	0	0
Nov	456	83	539	539	0	0	0	0	83.04
Dec	0	0	0	0	0	0	0	0	0
Total for all records	1410	170	1580	1354	226	0	0	0	83.04

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Do you want to find out more?
Upgrade to uniFLOW Online

While uniFLOW Online Express provides secure cloud-based authentication, scanning and accounting for organizations with with basic requirements and Canon devices only, it may be necessary to extend a printing fleet as organizational requirements change or grow. uniFLOW Online Express can be easily upgraded to uniFLOW Online by adding paid subscriptions to provide functionalities including secure printing/ My Print Anywhere, mobile printing, additional scanning functionality and enhanced accounting options.
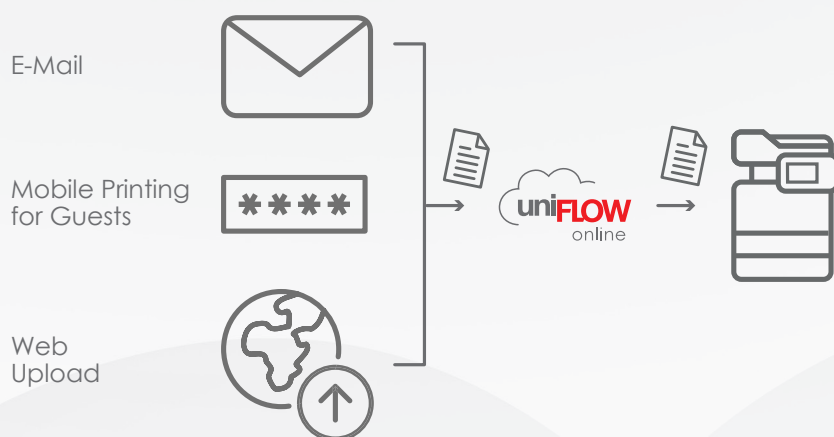
{ Secure Printing/ My Print Anywhere }

With uniFLOW Online users are able to print confidential documents securely. All print jobs stay in a users' personal secure print queue until the user authenticates at a device and releases them. Print jobs follow users from device to device so print jobs can be released at any printer within a user's location. Finishing options can be altered directly at the device before printing. For non-Canon devices, the uniFLOW Release Station can be connected providing My Print Anywhere functionality across a mixed fleet of devices.

User submits print job   **Print job is held in the system**   **User can go to any device and retrieve his print job**

{ Mobile Printing }

Regardless of location, users can use their smartphones or tablets to print documents securely. Jobs can be submitted by either sending an email to the respective mail address or via web upload. All submitted jobs appear in a user's secure print queue and are accounted for, charged and managed correctly. All mobile print jobs are also displayed in the 'Mobile Print Jobs' widget. Whilst the job remains in the secure print queue users can also delete the print job using this same widget. Mobile printing is also available to guest users.

E-Mail

Mobile Printing
for Guests

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uniFLOW
online

Web
Upload

{ Additional Scan Functionality }

Next to the already existing 'Scan to Myself' and 'Scan to Google Drive™' workflows, additional scan profiles are available with uniFLOW Online. Users can also scan directly to Concur® or one of the following cloud-based destinations: Dropbox, Box, Microsoft OneDrive®/ OneDrive® for Business, Evernote® and Microsoft SharePoint® Online. In addition, several output formats such as PDF cloud compressed, Microsoft Word, Excel® and PowerPoint® as well as image processing options can be used to optimize the user's scan experience.

{ Accounting of Non-Canon Devices }

As well as being able to monitor ULM-enabled Canon devices, uniFLOW Online can also track usage of other network and desktop devices. The uniFLOW SmartClient allows the administrator to monitor devices which are not directly connected to uniFLOW Online. For devices connected via the uniFLOW Release Station both print and copy accounting is possible provided a copy control cable is connected.

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{ Control Access. Control Cost }

uniFLOW Online Express means no purchase or maintenance costs of local servers.

uniFLOW Online Express guarantees device security.

uniFLOW Online Express facilitates simple and secure scanning for your employees.

uniFLOW Online Express tracks all print, copy, scan and fax costs.